The Academic Program Profile will be a data tool that provides consistent, transparent, and timely information to program faculty and administrators. The data tool will provide clear, replicable data related to factors that can be influenced by faculty: enrollment, scheduling and direct program costs. This project will address a strategic challenge noted in the 2014 Systems Portfolio, “SCTCC would benefit from working to develop an integrated process for calculating results from data and systematically using these results to drive its planning and decision-making procedures.”

SCTCC’s objective to align information analysis and planning with organizational goals will be enhanced by the development and use of the Academic Program Profile based on system and instructional desires to increase transparency in the academic decision-making process.

Careful and integrated planning will establish a uniform set of measures to connect critical information to academic program decision-making and resiliency. This action project will result in widespread use of program profiles across campus.

The 2014 AQIP Systems Appraisal Report noted 1) a strategic challenge to develop integrated processes for calculating results from data to drive planning and 2) an opportunity to improve responsiveness to changing students’ needs by improving the academic review cycle. The Academic Program Profile will be a component of an improved data sharing and analysis process with an annual review cycle.

The project scope includes the identification of campus champions to lead the project, the communication and refinement of the purpose and intent of the project, and the initial development of the data tool. Each of these components will be deployed simultaneously with the goal to have a draft data tool available to be implemented in the college planning process as of October 1, 2015.

During the summer of 2015, the project champions will meet with representatives from the faculty to review, develop and define measures that will be included in the rollout of the Academic Program Profile tool at the fall faculty in-service.

The project champions, Kristina Keller, Assoc. VP of Academic Affairs and Norma Konschak, Director of Academic Accountability, will facilitate the development and implementation of the data tool. Faculty members from various academic departments and divisions will provide input and feedback on the elements included in the action project. The project will be supported by Information Technology staff: Vi Bergquist and Prabesh Shrestha.
At the end of the project, the process and goals of the Academic Program Profile as related to college planning will be clearly defined. The feedback that will be implemented during 2015-2016 will be gathered and used to refine the Academic Program Profile.

### 6: ANTICIPATED CHALLENGES TO PROJECT SUCCESS

The challenges for successful completion include the availability of human and technology resources to support and contribute to the project. Additionally, the short timeline April 28-October 1, 2015 may be constraining.

### 7: ADDITIONAL INFORMATION

Executive leadership at SCTCC fully supports the tool development and use. Faculty members continually look for dependable sources of data for local decision making and to share with advisory boards. Other MNSCU colleges use a variety of tools and have met with us to review their models leading to an SCTCC proposal. SCTCC Pillar 4: Sustainability has had increased focus as key measures are defined and communicated.